Printing a timetable with the Time-axis Vertical

Throughout *TimeTabler*, 'time' runs horizontally on all the screens ...and similarly on the Printouts. Most schools prefer this, but if you want Printouts with the Time axis running vertically, here's how to do it.

1.

Select the timetable you want to print, into the usual way. See Section J in your printed Manual, HelpMovies 58, 59, and/or the relevant sections of the HelpScreens.

2.

After getting the right timetable, click on: Export -> to Excel spread-sheet

3.

Open the resulting spreadsheet, then:

- a-- Select all the cells of the timetable, except for the title area (the school name). Select them (by dragging with your mouse) and then choose Copy or 'Ctrl-C'. The edges of the selected area should now be flashing with a 'marquee' boundary.
- b-- Move down to an empty area of the spreadsheet, where you want the altered timetable to be shown. Select a cell (eg. in column A).
- c-- Right-click on that cell, and then select 'Paste Special', to see this screen:
- d-- Tick 'Transpose' and then OK.The new 'transposed' timetable appears in a position starting with the cell you selected in (b).

4.

You can then:

- i)-- Delete the rows of the original timetable, so that your new timetable moves up (while keeping the original title), and
- ii)--Adjust the width of rows/columns, and adjust the size of fonts etc, to get what you want.
 eg. make all row heights 47mm or sufficient to show all the staff teaching each period.
 Then print it.

For example:

A Year 8 'inclusive' 'master' Class timetable BEFORE:

в	A	B C	D	E	F	G	Н	1			
aura Norder High School											
Mandau Turadau											
onday		wonday					Tuesday				
	2										
p1 0-09:40		p1 p2 08:50-09:40 09:40-10:30	p 3 10:50-11.40	p 4 11:40-12:30	p 5 13:30-14:20	p 6 14:20-15:10	p 1 08:50-09:40	p 2 09:40-10:30			
	3										
Mr J.MASON		Mr J.MASON	Ms J.DANIELS	IELS Mrs E.BINNS	Mr A.SEDDON	Mrs G.WARD	Mr	Mr D.WILSON			
L13	8A	L13 Tech	L4 Sci.	L12 Art	Gym-1 Ga	L18 Maths	D.KESTERTON	L29 Music			
L1	5	L12 Art		L9 Span	A.HAWLEY		L22 Geog	L9 Span			
Mr LHA		Mr LHAMILTON	Mrs		Hall Ga	Miss	Mr G.NESS				
L14 Tech		L14 Tech	R.REYNOLDS L30 Hist		Gvm-1 Geog		L17 Maths				
Mr J.WARNER Mrs L11 Geog J.SIMISTER L4 Sci.		IT J.WARNER Mrs	Mrs M.JOHNSON		Mrs A.WILLIAMS		Mrs E.BINNS				
		Mr P.RC	Mr P.ROBINSON				212700				
ALLEN	7		L21	Tech							
Music		L29 Music G.PEARSON	L22 Geog	L3 Sci.	L28 Lang		G.PEARSON	L8 French			
	80	L27 Eng.					L27 Eng.				
VEITCH	5	Ms J.VEITCH Ms J.VEITCH	Mrs	Mrs S.MONCK	Mr J.WARNER	Mr R.HOWELL	Mr S.TAYLOR	Mrs			
Maths	8F	L19 Maths L7 Lang	M.FENDER	Gym-1 Ga	L7 Geog	L25 Hist	L5 Eng.	G.WALKER			
			L9 French	Mr J.WILSON Hall Ga				L1 Sci.			
Mrs G.WARD Mr L18 Maths		Mr T.TIM	PERLEY	Ms B.ALLEN	Mrs	Mr	Mr A.BELL				
		L18 Maths	L8 Art		L23 Hist	G.PEARSON	M.ABRAHAMS	Gym-1 Ga			
	.0					L27 TIERCH	czo cang	Hall Ga			
lirs		Mrs Mr G.MOORE	Ms B.ALLEN	Mrs M.UMAAR	Mr M.CURTIS	Mrs	Mrs M.UMAAR				
Maths Mrs G L18	8E 8F	L19 Maths L7 Lang Mrs G.WARD L18 Maths Mr G.MOORE CEENSON Mr G.MOORE	M.FENDER L9 French Mr T.TIK L8 Ms B.ALLEN	Gym-1 Ga Mr J.WILSON Hall Ga PERLEY Art Mrs M.UMAAR	L7 Geog Ms B.ALLEN L23 Hist Mr M.CURTIS	L25 Hist Mrs G.PEARSON L27 French Mrs	LS Eng. Mr M.ABRAHAMS L26 Lang Mrs M.UMAAR	G I Mr			

The same Year 8 'inclusive' 'master' Class timetable AFTER being transposed:

	Α	В	C D	E	F	G	н	1	J			
1	Laura Norder High School											
2			8A	8B	8C	8D	8E	8F	8G			
3	Monday	p 1 08:50-09:40	Mr J.MASON L13 Tech Mrs E BINNS L12 Art		Mr J.WARNER L11 Geog	Ms B.ALLEN L29 Music	Ms J.VEITCH L19 Maths	Mrs G.WARD L18 Maths	Mrs G.PEARSON L27 French			
4		p 2 09:40-10:30	Mr LHAMILTON L14 Tech		Mrs J.SIMISTER L4 Sci.	Mrs G.PEARSON L27 Eng.	Ms J.VEITCH L7 Lang		Mr G.MOORE L22 Geog			
5		р 3 10:50-11.40	Ms J.DANELS L4 Sci.	Mrs R.REYNOLDS L30 Hist	Mrs M.JOHNSON L14 Tech Mr P.ROBINSON L21 Tech	Mr G.MOORE L22 Geog	Mrs M.FENDER L9 French	Mr T.TMPERLEY L8 Art	Ms B.ALLEN L29 Music			
6		p 4 11:40-12:30	Mrs E BINNS L12 Art Mr E.BRASS L9 Span			Mrs H.KIRBY L3 Sci.	Mrs S.MONCK Gym-1 Ga Mr J.WILSON Hall Ga		Mrs M.UMAAR L27 Eng.			
7		р 5 13:30-14:20	Mr A.SEDDON Gym-1 Ga Mrs A.HAWLEY Hall Ga		Mrs A.WILLIAMS L6 Lang	Mr D.SMITH L28 Lang	Mr J.WARNER L7 Geog	Ms B.ALLEN L23 Hist	Mr M.CURTIS L5 Lang			
8		р 6 14:20-15:10	Mrs G.WARD L18 Maths	Miss S.ORLAND Gym-1 Geog			Mr R.HOWELL L25 Hist	Mrs G.PEARSON L27 French	Mrs G.ROBSON L23 Hist			
9	Tuesday	p 1 08:50-09:40	Mr D.KESTERTON L22 Geog	Mr G.NESS L17 Maths	Mrs E BINNS L12 Art	Mrs G.PEARSON L27 Eng.	Mr S.TAYLOR L5 Eng.	Mr M.ABRAHAMS L26 Lang	Mrs M.UMAAR L2 Eng.			
10		p 2 09:40-10:30	Mr D.WILSON L29 Music Mr E.BRASS L9 Span			Mr G.SMITH Mrs G.WALKE L8 French L1 Sci.		Mr A.BELL Gym-1 Ga Mrs S.MONCK Hall Ga				

(c) www.timetabler.com



o <u>A</u>I

Eormulas

Values

Formats

Comments

O Validation

Subtract

Skip <u>b</u>lanks

Operation None All using Source theme

Formulas and number formats
 Values and number formats

All merging conditional format

OK Cancel

All except borders

Column widths

Multiply

Transpose

🔘 Dįvide