

Printing a timetable with the Time-axis Vertical

Throughout *TimeTabler*, 'time' runs horizontally on all the screens ...and similarly on the Printouts. Most schools prefer this, but if you want Printouts with the Time axis running vertically, here's how to do it.

1. Select the timetable you want to print, into the usual way. See Section J in your printed Manual, HelpMovies 58, 59, and/or the relevant sections of the HelpScreens.

2. After getting the right timetable, click on: Export -> to Excel spread-sheet 

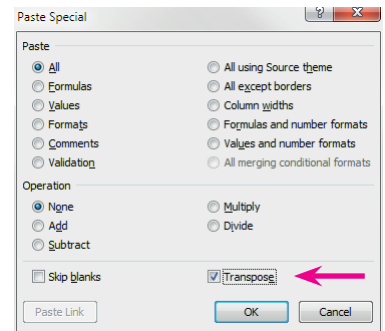
3. Open the resulting spreadsheet, then:

a-- Select all the cells of the timetable, except for the title area (the school name). Select them (by dragging with your mouse) and then choose Copy or 'Ctrl-C'. The edges of the selected area should now be flashing with a 'marquee' boundary.

b-- Move down to an empty area of the spreadsheet, where you want the altered timetable to be shown. Select a cell (eg. in column A).

c-- Right-click on that cell, and then select 'Paste Special', to see this screen:

d-- Tick 'Transpose' and then OK. The new 'transposed' timetable appears in a position starting with the cell you selected in (b).



4. You can then:

- Delete the rows of the original timetable, so that your new timetable moves up (while keeping the original title), and
- Adjust the width of rows/columns, and adjust the size of fonts etc, to get what you want. eg. make all row heights 47mm or sufficient to show all the staff teaching each period. Then print it.

For example:

A Year 8 'inclusive' 'master' Class timetable BEFORE:

The same Year 8 'inclusive' 'master' Class timetable AFTER being transposed:

	A	B	C	D	E	F	G	H	I
1	Laura Norder High School								
2	Monday				Tuesday				
3		p1 08:50-09:40	p2 09:40-10:30	p3 10:50-11:40	p4 11:40-12:30	p5 13:30-14:20	p6 14:20-15:10	p1 08:50-09:40	p2 09:40-10:30
4	8A	Mr J. MASON L13 Tech Mrs E. BURNS L12 Art Mr I. HAMILTON L14 Tech	Ms J. DANIELS L4 Sci.	Mrs E. BURNS L12 Art Mr E. BRASS L9 Span	Mr A. SEDDON Gym-1 Ga Mrs A. HAWLEY Hall Ga	Mrs G. WARD L18 Maths	Mr D. KESTERTON L22 Geog	Mr E. BRASS L9 Span	Mr D. WILSON L29 Music
5	8B	Mrs R. REYNOLDS L30 Hist	Mrs M. JOHNSON L14 Tech Mr P. ROBINSON L21 Tech	Mrs A. WILLIAMS L6 Lang	Mrs F. BURNS L12 Art				
6	8C	Mr J. WARNER L11 Geog	Mrs J. SMISTER L4 Sci.	Mrs H. KRBY L3 Sci.	Mr D. SMITH L28 Lang	Mrs G. PEARSON L27 Eng.	Mr G. SMITH L8 French		
7	8D	Ms B. ALLEN L29 Music	Mrs G. PEARSON L27 Eng.	Mr G. MOORE L22 Geog	Mrs H. KRBY L3 Sci.	Mr D. SMITH L28 Lang	Mr J. WARNER L7 Geog	Ms B. ALLEN L23 Hist	Mr M. CURTIS L5 Lang
8	8E	Ms J. VEITCH L19 Maths	Ms J. VEITCH L7 Lang	Mrs M. FENDER L9 French	Mrs S. MONCK Gym-1 Ga Mr J. WILSON Hall Ga	Mr J. WARNER L7 Geog	Mr R. HOWELL L25 Hist	Mr S. TAYLOR L5 Eng.	Mrs G. WALKER L1 Sci.
9	8F	Mrs G. WARD L18 Maths	Mr T. THORPELEY L8 Art	Ms B. ALLEN L23 Hist	Mrs G. PEARSON L27 French	M. ABRAHAM L26 Lang	Mr A. BELL Gym-1 Ga Mrs S. MONCK Hall Ga		
10		Mrs G. WARD L18 Maths	Mr G. MOORE L22 Geog	Ms B. ALLEN L23 Hist	Mrs M. UMAAR L5 Lang	Mr M. CURTIS L5 Lang	Mrs G. PEARSON L27 Eng.	Mr D. WILSON L29 Music	Mr E. BRASS L9 Span

	A	B	C	D	E	F	G	H	I	J
1	Laura Norder High School									
2	Monday	p1 08:50-09:40	8A	8B	8C	8D	8E	8F	8G	
3		p2 09:40-10:30	Mr J. MASON L13 Tech Mrs E. BURNS L12 Art Mr I. HAMILTON L14 Tech	Mr J. WARNER L11 Geog	Ms B. ALLEN L29 Music	Mrs J. VEITCH L19 Maths	Mrs G. WARD L18 Maths	Mrs G. PEARSON L27 French	Mr G. MOORE L22 Geog	Mr G. MOORE L22 Geog
4		p3 10:50-11:40	Ms J. DANIELS L4 Sci.	Mrs R. REYNOLDS L30 Hist	Mrs M. JOHNSON L14 Tech Mr P. ROBINSON L21 Tech	Mrs H. KRBY L3 Sci.	Mrs S. MONCK Gym-1 Ga Mr J. WILSON Hall Ga	Mr T. THORPELEY L8 Art	Ms B. ALLEN L29 Music	Mr G. MOORE L22 Geog
5		p4 11:40-12:30	Mrs E. BURNS L12 Art Mr E. BRASS L9 Span	Mrs A. WILLIAMS L6 Lang	Mr D. SMITH L28 Lang	Mr J. WARNER L7 Geog	Ms B. ALLEN L23 Hist	Mr M. CURTIS L5 Lang		
6		p5 13:30-14:20	Mr A. SEDDON Gym-1 Ga Mrs A. HAWLEY Hall Ga	Mrs G. PEARSON L27 Eng.	Mr D. SMITH L28 Lang	Mr J. WARNER L7 Geog	Ms B. ALLEN L23 Hist	Mr M. CURTIS L5 Lang		
7		p6 14:20-15:10	Mrs G. WARD L18 Maths	Mrs S. ORLAND Gym-1 Geog	Mrs H. KRBY L3 Sci.	Mr R. HOWELL L25 Hist	Mrs G. PEARSON L27 French	Mrs G. ROBINSON L23 Hist		
8	Tuesday	p1 08:50-09:40	Mr D. KESTERTON L22 Geog	Mr G. NESS L17 Maths	Mrs E. BURNS L12 Art	Mrs G. PEARSON L27 Eng.	Mr S. TAYLOR L5 Eng.	Mr M. ABRAHAM L26 Lang	Mrs M. UMAAR L2 Eng.	
9		p2 09:40-10:30	Mr D. WILSON L29 Music	Mr E. BRASS L9 Span	Mr G. SMITH L8 French	Mrs G. WALKER L1 Sci.	Mr A. BELL Gym-1 Ga Mrs S. MONCK Hall Ga			
10										