

Upgrade to StaffCover 2018

Order Form

StaffCover 2018 is now available, with a range of new features suggested by Users. To see details of the new features, please visit: www.timetabler.com/new and then select **StaffCover 2018**.

Please note that all Upgrades to our software are 'seamless' upgrades.

This means that your previous data continues seamlessly but with all the new features now available.

TO ORDER

- Print out this sheet and either: Fax it to: **0161-776-4391 (+44-161-776-4391)**, or post it to: **October ReSolutions Ltd, Carrington Business Park, Carrington, Manchester, M31 4DD, UK** or scan it and email it to: order@timetabler.com
- Arrange for payment, using one of the 3 options shown on page 3.

(✓) Please send me:	Price (not inc VAT)	✓ Tick to order
StaffCover 2018 Upgrade (as a web-download, today)	£119	
<i>StaffCover 2018 Upgrade</i> (on a CD, by post*)	£130*	

Additional optional items (see page 2 for more details):

Number required:

Gold-Start Enhanced Support for New Users	£ 70	
Gold-Start-PLUS Enhanced Support for New Users	£225	
Voucher A	£450	
Voucher B	£200	
Voucher Grp1	£515	
Voucher Grp2	£795	
In UK or EU add VAT at 20% :		
A printed copy of the latest StaffCover Handbook *	+ £10* (no VAT)	
' The Timetabler's CookBook ', 2nd Edition *	+ £29.95* (no VAT)	
For overseas delivery of items marked *, add £12 :		
Total :		

(VAT is a tax of 20% payable only if you are in a European (EU) country.)

To be completed by the User:

Title : Mr/Mrs/Ms Initials/First name: Surname:

Position:

School/College:

Address:

Postcode:

Signature:

User's e-mail (at school):

(please write clearly, it will be used for sending you the NewsLetter*)

User's e-mail (at home):

Admin MIS system used in school:

Don't miss out : to ensure that our monthly eNewsLetter on Timetabling and Options gets to your inbox, please ensure or ask your IT Manager to ensure that newsletter@timetabler.info is added to your email Address Book or Safe List.

() Tick if Official School Purchase Order Form, Number _____ attached, or

() Cheque for £ _____ * enclosed, including VAT, made payable to **October ReSolutions Ltd**

() Tick if paying by credit card at: www.timetabler.com/paypal See page 3.

Additional Support

As you probably know, the Upgrade *includes* a wide range of Help & Support, with:

- HelpScreens, • HelpMovies (video tutorials) • Free HelpLine, staffed by experienced timetablers

For the full range of this included support, see: www.timetabler.com/help

New Users can purchase enhanced **Gold-Start** Support. See below and: www.timetabler.com/gold-start

In addition, because timetabling has become more complicated* in recent years you may wish to consider the **Extra Training & Support** outlined below.

[* recent complications include : the E-Bacc in England, CfE in Scotland, the IB, 'consistently-setted' blocks, options 'Pathways', 'vertical' registration groups, options in Year 9 as well as years 10 & 11, consortium days and other fixed points, PPA time, 'primary' organisation or more setting in Year 7, changes to AS, 'vertical' teaching groups, etc, etc.]

This additional Support is offered at 5 levels:

1.	Introductory courses on timetabling Principles, perhaps with a brief introduction to TimeTabler . For more details see: www.mistservices.co.uk	normally off-site
2.	Introduction to TimeTabler , with details of data entry and the 4 main steps. Similarly for Options . For more details see: www.mistservices.co.uk	normally off-site
3.	'Workshops', where you work on your timetable, with TimeTabler experts at hand to help you if necessary. For more details see: www.mistservices.co.uk	normally off-site
4.	'Bespoke' dedicated in-school help with your timetable. For more details see the full list of Associates at: www.timetabler.com/inset-courses	in-school
5.	An expert TimeTabler Associate to do the timetable for you. For more details see the list of Associates at: www.timetabler.com/inset-courses	mixed

Vouchers



We have negotiated a range of discounted Vouchers to make this Extra Support more affordable:

Voucher	Cost	Redeemable Value	Discount
A	£450 +vat	£675 +vat 3 days' Training (each normally £225 per day) from <u>MIST Services</u> . (ie. 3 days for the price of 2.) You can pick & mix from 'Principles of Timetabling', 'Introduction to using TimeTabler', 'Advanced Timetabling with TimeTabler', 'Timetabling Workshops', 'Options'. For more details see: www.mistservices.co.uk	33%
B	£200 +vat	£225 +vat Can be used for any of the MIST Courses listed above, or for bespoke In-school Support provided by one of our Associates (John Clark, Terry Howe, etc). See details at www.timetabler.com/inset-courses	11%
Grp1	£515 +vat	£545 +vat Consultancy Day, in Market Harborough Training Centre, for a group of up to 4 people. See: www.mistservices.co.uk/Services/Consultancy_services.aspx	5%
Grp2	£795 +vat	£845 +vat Consultancy Day, at a school within 150 miles of Market Harborough, for a group of up to 4 people	5%

You can order one or more of these Vouchers on the previous page. See also: www.timetabler.com/vouchers

Gold-Start and Gold-Start-Plus

If you are New to the software or to timetabling, there is further Help & Support:

Help	Cost	Features
Gold-Start (for StaffCover) 	Free or £70 (see p 1)	For more details see: www.timetabler.com/gold-start This is included (free) with each new purchase of StaffCover , and can also be purchased if you are a New User (but your school already has the software).
Gold-Start-Plus (for StaffCover) 	£225 (discount £70) +vat	This includes Gold-Start <i>and</i> a Voucher B , and can be purchased if you are a New User (but your school already has the software), to help you get off to a good start.

Payment options

There are 3 ways in which you can pay for the **Programs**, or the **CookBook**, or **Vouchers**.

1.

By Cheque, drawn on a UK Bank.

In this case:

- Complete the Order Form details on page 1,
 - Attach a Purchase Order if your school uses this system,
 - If you need an invoice before the next step then email : **accounts@timetabler.com** saying what you wish to purchase, and asking for an invoice,
 - Enclose a cheque [payable on a UK Bank; remember to include VAT if you are in the EU],
 - Post these to:
October ReSolutions Ltd, Carrington Business Park, Carrington, Manchester, **M31 4DD**, UK
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2.

By electronic transfer from your Bank.

In this case :


- Complete the Order Form details on page 1 (we need those details),
 - Send the Order Form to us, using any of the methods at the top of page 1.
 - Also send us a Purchase Order if your school uses this system,
 - If you need an invoice before the next step then email : **accounts@timetabler.com** saying what you wish to purchase, and asking for an invoice,
 - Make payment by a Bank Transfer to :
The CoOperative Bank
PO Box 250
Skelmersdale
WN8 6WT
UK

Sort Code: 08-92-99
Our Account number: 7062 2816 (October ReSolutions Limited)
The "IBAN number" for our account is: GB64CPBK0892 9970 6228 16
The Bank's 'Swift' Code: CPBK GB22
[remember to include VAT if you are in the EU]
 - **Let us know** by email to: **accounts@timetabler.com** when the transfer has taken place, with the Bank reference code that was used, AND with your School Name AND with the invoice number.
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3.

By Credit Card, using the PayPal site, as a 'Guest'.

In this case :

- Complete the Order Form details on page 1 (we need those details),
 - Send the Order Form to us, using any of the methods at the top of page 1.
 - Also send us a Purchase Order if your school uses this system,
 - If you need an invoice before the next step then email : **accounts@timetabler.com** saying what you wish to purchase, and asking for an invoice,
 - Go to: **www.timetabler.com/paypal**  and click on the 'Buy Now' button against the relevant item. If you don't have a PayPal account, just click on the 'Create an Account' button to access the 'Guest' section. Complete the details to make the payment. (Non-UK cards are sometimes not accepted.) [VAT is payable if you are in the EU]
 - **Let us know** by email to: **accounts@timetabler.com** when the payment has taken place, with the Paypal reference number, AND with your School Name AND with the invoice number.
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