


# Vouchers for Extra Support for TimeTabler & Options

Order Form

Please see page 2 for the range of discounted Vouchers that we have negotiated with our Associates.

## TO ORDER

1. First, download this interactive PDF Form and Save it on your computer.
2. Load it into Acrobat Reader, then select  Fill & Sign, and type your entries. (Or, Print it and complete it.)
3. Arrange for payment, using one of the 3 options shown on page 3.
4. Send this form to us, using any of these 3 ways:
  - Click the **Submit** button at the bottom of the page (you can add an attachment or a message), or
  - Save the completed PDF, attach it to an email (with any message) to: [orders@timetabler.com](mailto:orders@timetabler.com) or
  - Post a printed copy with your cheque or school purchase-order form to:  
Janet Woodhouse, October ReSolutions Ltd, Chadwick House, Birchwood Park, Warrington, WA3 6AE, UK

Please send me (see page 2):	Price (not inc VAT)	Number required:
Voucher <b>A-1</b>	£550	
Voucher <b>A-2</b>	£325	
Voucher <b>B</b>	£200	
Voucher <b>Grp1</b>	£615	
Voucher <b>Grp2</b>	£995	
<b>Sub-total :</b>		
<b>In UK add VAT at 20% :</b>		
<b>Total :</b>		

## To be completed by the User:


(VAT is payable in the UK. If you are unsure, see [www.timetabler.com/vat-rules/](http://www.timetabler.com/vat-rules/))

Title\*:                      First name\*:                      Surname\*:  
Position\*:

School/College\*:

School address\*:

Postcode\*:

Signature (click on:  Sign above)\*:

User's e-mail (at school)\*:

(It will be used for sending you the Newsletter\*)

User's e-mail (at home):

Admin MIS system in school\*:

\* **Don't miss out** : to ensure that our monthly eNewsletter on Timetabling and Options gets to your inbox, please ensure (or ask your IT Manager to ensure) that [newsletter@timetabler.info](mailto:newsletter@timetabler.info) is added to your email Address Book or Safe List.

Tick if an Official School Purchase Order Form, Number                      attached, or

Cheque for                      is in the post, including VAT, made payable to **October ReSolutions Ltd**, or

I have paid by credit card at: [www.timetabler.com/paypal](http://www.timetabler.com/paypal) See page 3.

Click the button to email us the completed order form:

## Additional Support

As you probably know, the software *includes* a wide range of Help & Support, including:

- HelpScreens,      • HelpMovies (video tutorials)      • Free HelpLine, staffed by experienced timetablers,
- **Gold-Start** Support for new Users, more details at [www.timetabler.com/gold-start](http://www.timetabler.com/gold-start)

For the full range of this included support, see: [www.timetabler.com/help](http://www.timetabler.com/help)

It will also be useful to have a copy of '*The Timetabler's CookBook*', see : [www.timetabler.com/book](http://www.timetabler.com/book)

In addition, because timetabling has become more complicated\* in recent years you may wish to consider the **Extra Training & Support** outlined below.

[\* recent complications include : the E-Bacc in England, CfE in Scotland, the IB, 'consistently-setted' blocks, options 'Pathways', 'vertical' registration groups, options in Year 9 as well as years 10 & 11, consortium days and other fixed points, PPA time, 'primary' organisation or more setting in Year 7, changes to AS, 'vertical' teaching groups, 'federal' teaching across a MAT, etc. etc.]

This additional Support is offered at 5 levels:

1.	Introductory courses on timetabling Principles, perhaps with a brief introduction to <b>TimeTabler</b> . For more details see: <a href="http://www.mistservices.co.uk/timetabling/timetabler/">www.mistservices.co.uk/timetabling/timetabler/</a>	on-line, or out-of-school
2.	Introduction to <b>TimeTabler</b> , with details of data entry and the 4 main steps. Similarly for <b>Options</b> . For more details see: <a href="http://www.mistservices.co.uk/timetabling/timetabler/">www.mistservices.co.uk/timetabling/timetabler/</a>	on-line, or out-of-school
3.	'Workshops', where you work on your timetable, with <b>TimeTabler</b> experts at hand to help you if necessary. For more details see: <a href="http://www.mistservices.co.uk/timetabling/timetabler/">www.mistservices.co.uk/timetabling/timetabler/</a>	normally out-of-school
4.	'Bespoke' dedicated in-school help with your timetable. For more details see the full list of Associates at: <a href="http://www.timetabler.com/inset-courses">www.timetabler.com/inset-courses</a>	in-school
5.	An expert <b>TimeTabler</b> Associate to do the timetable for you. For more details see the list of Associates at: <a href="http://www.timetabler.com/inset-courses">www.timetabler.com/inset-courses</a>	mixed

## Vouchers

We have negotiated a range of discounted Vouchers to make this Extra Support more affordable:

Voucher	Cost	Redeemable Value	Discount	
<b>A-1</b>	£550 +vat	£ 717 +vat	3 days' Training (each normally £239 per day) from <u>MIST Services</u> . (ie. 3 days, face-to-face, for less than the price of 2.) For more details of the Courses see: <a href="http://www.mistservices.co.uk/timetabling/timetabler/">www.mistservices.co.uk/timetabling/timetabler/</a>	<b>23%</b>
<b>A-2</b>	£325 +vat	£ 487 +vat	3 on-line self-study Training Courses (normally £162.50 each) from MIST Services. (ie. 3 courses, self-study, for the price of 2.) For details of the Courses see: <a href="http://www.mistservices.co.uk/timetabling/timetabler/">www.mistservices.co.uk/timetabling/timetabler/</a>	<b>33%</b>
<b>B</b>	£200 +vat	£239 +vat	Can be used for any of the MIST Courses listed above, or for bespoke In-school Support provided by one of our other Associates. See details at: <a href="http://www.timetabler.com/inset-courses">www.timetabler.com/inset-courses</a>	<b>16%</b>
<b>Grp1</b>	£615 +vat	£675 +vat	Consultancy Day, in Market Harborough Training Centre, for a group of up to 4 people. See: <a href="http://www.mistservices.co.uk/timetabling/timetabler/">www.mistservices.co.uk/timetabling/timetabler/</a>	<b>9%</b>
<b>Grp2</b>	£995 +vat	£1095 +vat	Consultancy Day, at a school within 150 miles of Market Harborough, for a group of up to 4 people.	<b>9%</b>

You can order one or more of these Vouchers on the previous page.

See also the web-page at : [www.timetabler.com/vouchers](http://www.timetabler.com/vouchers)

# Payment options

There are 3 ways in which you can pay for **Upgrade**, or the **CookBook**, or **Vouchers**.

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1.

## By Cheque, drawn on a UK Bank.

In this case:

- Complete the Order Form details on page 1, and send it to us as explained there.
  - Attach a Purchase Order if your school uses this system.
  - If you need an invoice before the next step then email : [accounts@timetabler.com](mailto:accounts@timetabler.com) saying what you wish to purchase, and asking for an invoice.
  - Send a cheque [payable on a UK Bank; remember to include VAT if you are in the UK].
  - Post these to:  
October ReSolutions Ltd, Chadwick House, Birchwood Park, Warrington, WA3 6AE, UK
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2.

## By electronic transfer from your Bank.

In this case :

- Complete the Order Form details on page 1, and send it to us as explained there.
  - Attach a Purchase Order if your school uses this system.
  - If you need an invoice before the next step then email : [accounts@timetabler.com](mailto:accounts@timetabler.com) saying what you wish to purchase, and asking for an invoice.
  - Make payment by a Bank Transfer to :  
The CoOperative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT  
UK  
  
Sort Code: 08-92-99  
Our Account number: 7062 2816 (October ReSolutions Limited)  
The "IBAN number" for our account is: GB64CPBK0892 9970 6228 16  
The Bank's 'Swift' Code: CPBK GB22  
[remember to include VAT if you are in the UK]
  - Let us know by email to: [accounts@timetabler.com](mailto:accounts@timetabler.com) when the transfer has taken place, with the Bank reference code that was used, AND with your School Name AND with the invoice number.
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3.

## By Credit Card, using the PayPal site, as a 'Guest'.

In this case :

- Complete the Order Form details on page 1, and send it to us as explained there.
  - Attach a Purchase Order if your school uses this system.
  - If you need an invoice before the next step then email : [accounts@timetabler.com](mailto:accounts@timetabler.com) saying what you wish to purchase, and asking for an invoice.
  - Go to: [www.timetabler.com/paypal](http://www.timetabler.com/paypal) and click on the 'Buy Now' button against the relevant item. If you don't have a PayPal account, just click on the 'Create an Account' button to access the 'Pay as a Guest' section. Complete the details to make the payment. (Non-UK cards are sometimes not accepted by PayPal.) [VAT is payable if you are in the UK]
  - Let us know by email to: [accounts@timetabler.com](mailto:accounts@timetabler.com) when the payment has taken place, with the Paypal reference number, AND with your School Name AND with the invoice number.
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