

# Upgrade to Options 2016

## Order Form

**Options 2016** is now available, with a range of new features suggested by Users. To see details of the new features, please visit : [www.timetabler.com/new.html](http://www.timetabler.com/new.html) and then select **Options 2016**.

For free hosting of TOOLS visit : [www.studentoptions.co](http://www.studentoptions.co) Find out more Order

Please note that all Upgrades to our software are 'seamless' upgrades.

This means that your previous data continues seamlessly but with all the new features now available.

### TO ORDER

- Print out this sheet and either: fax it to: **0161-776-4391 (+44-161-776-4391)**, or post it to: **October ReSolutions Ltd, K107, Carrington Business Park, Carrington, Manchester, M31 4DD, UK** or scan it and email it to: **sales@timetabler.com**
- Arrange for payment, using one of the 3 options shown on page 3.

(✓) Please send me:	Price (not inc VAT)	✓ Tick to order
<b>Options 2016 Upgrade</b> (as a web-download, today)	£174	
<b>Options 2016 Upgrade</b> (on a CD, by post*)	£184*	

Additional optional items (see page 2):

Number required:

Voucher <b>A</b>	£400	
Voucher <b>B</b>	£180	
Voucher <b>C</b>	£360	
Voucher <b>D</b>	£540	
In UK or EU add VAT at 20% :		
A printed copy of the latest <b>Options Handbook</b> *	+ £10* (no VAT)	
<b>'The Timetabler's CookBook'</b> , 2nd Edition *	+ £29.95* (no VAT)	
For overseas delivery of items marked *, add £12 :		
<b>Total :</b>		

(VAT is a tax of 20% payable only if you are in a European (EU) country.)

### Ordered by (User):

Title : Mr/Mrs/Ms      Initials/First name:      Surname:

Position:

School/College:

Address:

Postcode:

Signature:

e-mail (at school):

e-mail (at home):

Admin MIS system used in school:

**Don't miss out** : to ensure that our monthly eNewsLetter on Timetabling and Options gets to your inbox, please ensure or ask your IT Manager to ensure that [newsletter@timetabler.com](mailto:newsletter@timetabler.com) is added to your email Address Book or Safe List.

( ) Tick if Official School Purchase Order Form, Number \_\_\_\_\_ attached, or

( ) Cheque for £ \_\_\_\_\_ \* enclosed, including VAT, made payable to **October ReSolutions Ltd**

( ) Tick if paying by credit card at [www.timetabler.com/paypal.html](http://www.timetabler.com/paypal.html) See page 3.

## Additional Support

As you know, the Upgrade includes a wide range of Help & Support, with:

- HelpScreens,
- HelpMovies (video tutorials) on timetabling,
- Free HelpLine, staffed by experienced timetablers.

For the full range of this included support, see <http://www.timetabler.com/help.html>

In addition, because timetabling has become more complicated\* in recent years we suggest that you consider the **Extra Training & Support** outlined below.

[\* recent complications include : options 'Pathways', the E-Bacc in England, CfE in Scotland, 'consistently-setted' blocks, options in Year 9 as well as years 10 & 11, consortium days and other fixed points, the IB, 'primary' organisation or more setting in Year 7, PPA time, 'vertical' registration groups, 'vertical' teaching groups, Progress-8, etc, etc.]

This additional Support is offered at 5 levels:

1.	Introductory courses on timetabling Principles, with a brief introduction to <b>TimeTabler</b> . For more details see: <a href="http://www.edman.co">www.edman.co</a> and <a href="http://www.mistservices.co.uk">www.mistservices.co.uk</a>	normally off-site
2.	Introduction to <b>TimeTabler</b> , with details of data entry and the 4 main steps. Similarly for <b>Options</b> . For more details see: <a href="http://www.mistservices.co.uk">www.mistservices.co.uk</a> and <a href="http://www.edman.co">www.edman.co</a>	normally off-site
3.	'Workshops', where you work on your timetable, with <b>TimeTabler</b> experts at hand to help you if necessary. For more details see: <a href="http://www.mistservices.co.uk">www.mistservices.co.uk</a> and <a href="http://www.mervynwakefield.co.uk">www.mervynwakefield.co.uk</a>	normally off-site
4.	'Bespoke' dedicated in-school help with your timetable. For more details see the full list of Associates at: <a href="http://www.timetabler.com/inset-courses.html">www.timetabler.com/inset-courses.html</a>	in-school
5.	An expert <b>TimeTabler</b> Associate to do the timetable for you. For more details see the list of Associates at: <a href="http://www.timetabler.com/inset-courses.html">www.timetabler.com/inset-courses.html</a>	mixed

## Vouchers

We have negotiated a range of discounted Vouchers to make this Extra Support more affordable:

Voucher	Cost	Redeemable Value	Discount
<b>A</b>	£400 +vat	£600 +vat	33%
<b>B</b>	£180 +vat	£200 +vat	10%
<b>C</b>	£360 +vat	£400 +vat	
<b>D</b>	£540 +vat	£600 +vat	

3 days' Training (each normally £200 per day) from MIST Services. (ie. 3 days for the price of 2.)  
You can pick & mix from 'Principles of Timetabling with TimeTabler' (2 days), 'Introduction to TimeTabler' (1 day), 'Timetabling Workshops' (1 or 2 days), 'Options' (1 day).

Each of Vouchers B, C, D can be used against any of the Courses or the bespoke In-school Support provided by:

- EMS (Mervyn Wakefield), see details at [www.mervynwakefield.co.uk](http://www.mervynwakefield.co.uk) including the 'Timetabling with TimeTabler' course (3 days),
- MIST (Chris Knights-Branch), see details at [www.mistservices.co.uk](http://www.mistservices.co.uk)
- Our other Associates (John Clark, Paul Murphy, Terry Howe, etc), see details at [www.timetabler.com/inset-courses.html](http://www.timetabler.com/inset-courses.html)

You can order one or more of these Vouchers on the previous page.

See also the web-page at: <http://www.timetabler.com/vouchers.html>

# Payment options

There are 3 ways in which you can pay for **Upgrades**, or the **CookBook**, or **Vouchers**.

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1.

## By Cheque, drawn on a UK Bank.

In this case :

- Complete the Order Form details on the other page,
  - Attach a Purchase Order if your school uses this system,
  - If you need an invoice before the next step then email : **accounts@timetabler.com** saying what you wish to purchase, and asking for an invoice,
  - Enclose a cheque [payable on a UK Bank; remember to include VAT if you are in the EU],
  - Post these to:  
October ReSolutions Ltd, Carrington Business Park, Carrington, Manchester, **M31 4DD**, UK
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2.

## By electronic transfer from your Bank.


In this case :

- Complete the Order Form details on the other page,
  - Fax the Order Form to: **0161-776-4391 (+44-161-776-4391)** (Or scan and email it.)
  - Also send a Purchase Order if your school uses this system,
  - If you need an invoice before the next step then email : **accounts@timetabler.com** saying what you wish to purchase, and asking for an invoice,
  - Make payment by a Bank Transfer to :  
The CoOperative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT  
UK  
  
Sort Code: 08-92-99  
Our Account number: 7062 2816 (October ReSolutions Limited)  
The "IBAN number" for our account is: GB64CPBK0892 9970 6228 16  
The Bank's 'Swift' Code: CPBK GB22  
[remember to include VAT if you are in the EU]
  - Let us know by email to: **accounts@timetabler.com** when the transfer has taken place, with the Bank reference code that was used, AND with your School Name AND with the invoice number.
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3.

## By Credit Card, using PayPal.

In this case :

- Complete the Order Form details on the other page,
  - Fax the Order Form to: **0161-776-4391 (+44-161-776-4391)** (Or scan and email it.)
  - Also send a Purchase Order if your school uses this system,
  - If you need an invoice before the next step then email : **accounts@timetabler.com** saying what you wish to purchase, and asking for an invoice,
  - Go to: **[www.timetabler.com/paypal.html](http://www.timetabler.com/paypal.html)**  and click on the 'Buy Now' button against the relevant item.  
Complete the details to make the payment. (Non-UK cards are sometimes not accepted.)  
[VAT is payable if you are in the EU]
  - Let us know by email to: **accounts@timetabler.com** when the payment has taken place, with the Paypal reference number, AND with your School Name AND with the invoice number.
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