

This Order Form is in 4 parts:

1. An outline of the programs available, their prices, and the Support we provide.
2. The Order Form to order the software (or additional training vouchers).
3. The range of additional training / inset / CPD that can be provided, and details of the discounted Vouchers that you can purchase.
4. Payment options.

The software we supply includes:

<b>TimeTabler</b> for Windows, including Gold-Start *	£995 + VAT
<b>TimeTabler</b> Upgrade from competitors discount (email us for details)	(-£100 + VAT)
<b>Options/Electives</b> for Windows, including Gold-Start †	£695 + VAT
<b>StaffCover</b> for Windows, including Gold-Start †	£395 + VAT
Free Tutorial version of each program	free

VAT is a tax payable only if you are in the UK or a European (EU) country.

Note : to renew the annual licence do not use this form, see the Upgrade Order Form.

Program prices include a fully-illustrated paper Manual, with a Tutorial, a QuickStart Guide, (and for **TimeTabler**, detailed Worked Examples for 22 common curricular patterns).

All the programs include detailed context-sensitive HelpScreens and interactive Help-pictures. Help-Movies (video tutorials) for **TimeTabler** are provided in the extensive Library.

## Support Centre

The prices **include** Help & Support in 12 different ways. For details please visit : <https://www.timetabler.com/help>

HelpLine Support is provided to cover all aspects of using **TimeTabler** and **Options** and **StaffCover**, with individual advice on the use of the programs to solve your particular problems, to help you to translate your Curriculum Diagram into a quality timetable.

HelpLine Support is via our on-line SupportCentre, by experienced timetablers.

\* **Gold-Start** is an Enhanced Support package included with every new purchase of **TimeTabler**, giving you personal guidance for the first two stages shown on the **TimeTabler** opening screen.

Full details of the Gold-Start Support are provided with every new purchase (see also page 3).

In addition, vouchers can be purchased for extra Support at any of the Levels 2, 3, 4, shown on page 3.

† **Gold-Start** Support is also included with every new purchase of **Options** and **StaffCover**, see page 3.

The price for **Options** also includes one year's free Hosting of the TOOLS on-line system.

For more details visit : [www.studentoptions.co](http://www.studentoptions.co) ►► Find out more ►► Order

## Annual Licence fee, with Help & Support, and including Upgrades

Prices **include** the first annual licence fee which covers installation in your school & home, and regular Upgrades.

Thereafter, as with other admin software the licence fee is typically a third of the price above, due as follows:


**TimeTabler** : February. **Options** : December. **StaffCover** : September.

However, if you are purchasing within the 5 months preceding that month, then the first renewal is Free.

The Licence is for a single school; if you have a linked Junior School with a separate timetable or timetabler then please enquire for a big discount.

In addition you can purchase:

<b>'The Timetabler's CookBook'</b> , 2nd Edition For more details please visit : <a href="https://www.timetabler.com/book">https://www.timetabler.com/book</a>	£29.95 (no VAT) (£39.95 for delivery overseas)
Vouchers for additional Support & Courses	Various values, see page 3

1. First, download this interactive PDF Form and Save it on your computer.
2. Load it into Acrobat Reader, then select  Fill & Sign, and type your entries. (Or, Print it and complete it.)
3. Arrange for payment, using one of the 3 options shown on page 4.
4. Send this form to us, using any of these 3 ways:
  - Click the **Submit** button at the bottom of the page (you can add a message or an attachment), *or*
  - Save the completed PDF, attach it to an email (with any message) to: [orders@timetabler.com](mailto:orders@timetabler.com) *or*
  - Post a printed copy with your cheque or school purchase-order form to:  
[Janet Woodhouse](mailto:Janet.Woodhouse@reolutions.com), [October ReSolutions Ltd](http://www.reolutions.com), Carrington Business Park, Carrington, Manchester, M31 4DD, UK

(✓) Please send me:	Price (not inc VAT)	✓ Tick to order
<b>TimeTabler</b> for Windows, including Gold-Start Support	£995	
Upgrade from competitors, discount (email us for details)	(- £100)	
<b>Options/ Electives</b> for Windows, including Gold-Start	£695	
<b>StaffCover</b> for Windows, including Gold-Start	£395	

Additional optional items (see page 3):		Number required:
Voucher <b>A</b>	£450	
Voucher <b>B</b>	£200	
Voucher <b>Grp1</b>	£515	
Voucher <b>Grp2</b>	£795	
Sub-total :		
In UK or EU add VAT at 20% :		
<b>'The Timetabler's CookBook'</b> , 2nd Edition	£29.95 (no VAT) (£39.95 for overseas delivery)	
<b>Total :</b>		

(VAT is a tax of 20% payable only if you are in the UK or a European (EU) country.)

**Name of your school/college**, *exactly* as you wish it to appear in the program and on printouts.  
 (The two usual styles are: Laura Norder High School or LAURA NORDER HIGH SCHOOL)

**To be completed by the actual User:**

Title\*: Forename\*: Surname\*:

Position\*:

School Address\*:

Postcode\*:

Tel (school)\*:


Admin MIS system used in school\*:

**User's email address (at school)\*:**  
 (it will be used for sending you the monthly eNewsletter\*)

**User's email address (at home):**

User's direct telephone line (if any) for Support:

**Name & email of any other User:**

Your Signature\*:  
 click icon on top bar: 

**(✓) Payment method:**

Please see the back page for details of payment options.

Official order attached, No.

Paid via Credit Card at:  
[www.timetabler.com/paypal](http://www.timetabler.com/paypal)

Cheque for in the post,  
 including any VAT, at 20%,  
 and made payable to  
**October ReSolutions Ltd**

We can invoice you first if you prefer.  
 Email : [accounts@timetabler.com](mailto:accounts@timetabler.com)

Click the button to send the completed order form:

\*To ensure that our monthly eNewsletter on Timetabling gets to your inbox, please ensure that [newsletter@timetabler.info](mailto:newsletter@timetabler.info) is added to your email Address Book or Safe List.

## Additional Support

The cost of the software as shown on the previous page includes a wide range of Help & Support, including:

- HelpScreens,      • HelpMovies (video tutorials),      • Free HelpLine, staffed by experienced timetablers,
- **Gold-Start** Support for new Users, as on page 1, more details at <https://www.timetabler.com/gold-start>

For the full range of this included support, see <https://www.timetabler.com/help>

It will also be useful to have a copy of *'The Timetabler's CookBook'*, see <https://www.timetabler.com/book>

In addition, because timetabling has become more complicated\* in recent years you may wish to consider the **Extra Training & Support** outlined below.

[\* recent complications include : the E-Bacc in England, CfE in Scotland, the IB, 'consistently-setted' blocks, options 'Pathways', 'vertical' registration groups, options in Year 9 as well as years 10 & 11, consortium days and other fixed points, PPA time, 'primary' organisation or more setting in Year 7, changes to AS, 'vertical' teaching groups, etc, etc.]

This additional Support is offered at 5 levels:

1.	Introductory courses on timetabling Principles, perhaps with a brief introduction to <b>TimeTabler</b> . For more details see: <a href="http://www.mistservices.co.uk">www.mistservices.co.uk</a>	normally off-site
2.	Introduction to <b>TimeTabler</b> , with details of data entry and the 4 main steps. Similarly for <b>Options</b> . For more details see: <a href="http://www.mistservices.co.uk">www.mistservices.co.uk</a>	normally off-site
3.	'Workshops', where you work on your timetable, with <b>TimeTabler</b> experts at hand to help you if necessary. For more details see: <a href="http://www.mistservices.co.uk">www.mistservices.co.uk</a>	normally off-site
4.	'Bespoke' dedicated in-school help with your timetable. For more details see the full list of Associates at: <a href="http://www.timetabler.com/inset-courses">www.timetabler.com/inset-courses</a>	in-school
5.	An expert <b>TimeTabler</b> Associate to do the timetable for you. For more details see the list of Associates at: <a href="http://www.timetabler.com/inset-courses">www.timetabler.com/inset-courses</a>	mixed

## Vouchers

We have negotiated a range of discounted Vouchers to make this Extra Support more affordable:

Voucher	Cost	Redeemable Value	Discount
<b>A</b>	£450 +vat	£675 +vat	33%
		3 days' Training (each normally £225 per day) from <u>MIST Services</u> . (ie. 3 days for the price of 2.) You can pick & mix from 'Principles of Timetabling', 'Introduction to using TimeTabler', 'Advanced Timetabling with TimeTabler', 'Timetabling Workshops', 'Options'. For more details see: <a href="http://www.mistservices.co.uk">www.mistservices.co.uk</a>	
<b>B</b>	£200 +vat	£225 +vat	11%
		Can be used for any of the MIST Courses listed above, or for bespoke In-school Support provided by one of our Associates (John Clark, Terry Howe, etc). See details at <a href="http://www.timetabler.com/inset-courses">www.timetabler.com/inset-courses</a>	
<b>Grp1</b>	£515 +vat	£545 +vat	5%
		Consultancy Day, in Market Harborough Training Centre, for a group of up to 4 people. See: <a href="http://www.mistservices.co.uk/Services/Consultancy_services.aspx">www.mistservices.co.uk/Services/Consultancy_services.aspx</a>	
<b>Grp2</b>	£795 +vat	£845 +vat	5%
		Consultancy Day, at a school within 150 miles of Market Harborough, for a group of up to 4 people	

You can order one or more of these Vouchers on the previous page.

See also the web-page at: <https://www.timetabler.com/vouchers>

# Payment options

There are 3 ways in which you can pay for the **Programs**, or the **CookBook**, or **Vouchers**.

---

1.

## By Cheque, drawn on a UK Bank.

In this case:

- Complete the Order Form details on page 2, and send it to us as explained there.
  - Attach a Purchase Order if your school uses this system.
  - If you need an invoice before the next step then email : [accounts@timetabler.com](mailto:accounts@timetabler.com) saying what you wish to purchase, and asking for an invoice.
  - Send a cheque [payable on a UK Bank; remember to include VAT if you are in the UK/EU].
  - Post these to:  
October ReSolutions Ltd, Carrington Business Park, Carrington, Manchester, **M31 4DD**, UK
- 

2.

## By electronic transfer from your Bank.


In this case :

- Complete the Order Form details on page 2, and send it to us as explained there.
  - Attach a Purchase Order if your school uses this system.
  - If you need an invoice before the next step then email : [accounts@timetabler.com](mailto:accounts@timetabler.com) saying what you wish to purchase, and asking for an invoice.
  - Make payment by a Bank Transfer to :  
The CoOperative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT  
UK  
  
Sort Code: 08-92-99  
Our Account number: 7062 2816 (October ReSolutions Limited)  
The "IBAN number" for our account is: GB64CPBK0892 9970 6228 16  
The Bank's 'Swift' Code: CPBK GB22  
[remember to include VAT if you are in the UK/EU]
  - Let us know by email to: [accounts@timetabler.com](mailto:accounts@timetabler.com) when the transfer has taken place, with the Bank reference code that was used, AND with your School Name AND with the invoice number.
- 

3.

## By Credit Card, using the PayPal site, as a 'Guest'.

In this case :

- Complete the Order Form details on page 2, and send it to us as explained there.
  - Attach a Purchase Order if your school uses this system.
  - If you need an invoice before the next step then email : [accounts@timetabler.com](mailto:accounts@timetabler.com) saying what you wish to purchase, and asking for an invoice.
  - Go to: [www.timetabler.com/paypal.html](http://www.timetabler.com/paypal.html)  and click on the 'Buy Now' button against the relevant item. If you don't have a PayPal account, just click on the 'Create an Account' button to access the 'Pay as a Guest' section. Complete the details to make the payment. (Non-UK cards are sometimes not accepted.)  
[VAT is payable if you are in the UK/EU]
  - Let us know by email to: [accounts@timetabler.com](mailto:accounts@timetabler.com) when the payment has taken place, with the Paypal reference number, AND with your School Name AND with the invoice number.
-