

Timetabling with TimeTabler

This one-day support programme is designed to help an experienced Timetabler get to grips quickly with TimeTabler.

It is envisioned that this training would be school-based and involve just the one or two staff who would be constructing the next school timetable.

For those with little or no timetabling experience the two-day in-school programme is recommended ...please see the other PDF.

Programme

- 8.45 Arrival & Setup**
- 9,00 Introduction to TimeTabler**
 - The Basic Data Switchboard**
- 9.30 Classes**
- 9.45 Work Session on Class Names**
- 10.15 Data Entry – the idea of batches**
- 10.45 Coffee/Tea**
- 11.00 Work Session**
- 11.30 Special Resources & Special Locations**
 - Locking Activities & DayBlocking**
- 12.00 Practical Session on Data Entry**
- 12.30 Lunch**
- 1.00 Scheduling – The Priority Screen & Visual Builder**
- 1.30 Practical Session Scheduling Interactively**
- 2.15 Semi Automatic & Fully Automatic Scheduling**
- 3.00 Container Blocks**
- 4.00 A Step-by-Step Guide to the whole timetabling process**
- 4.15 End**

For more details and cost please contact Mervyn Wakefield at:
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